

DIVISION OF FINANCE AND ADMINISTRATION

MISSION, VISION, AND VALUES

MISSION

We are in the service of educating students, both directly and by managing the business operations of the college.

CORE VALUE

The litmus test of our performance is service that consistently exceeds customer expectations.

VALUES

- We educate students not only by providing answers to their questions, but by teaching them to find and evaluate their own answers, and by sharing our knowledge and expertise.
- We excel in our work.
- We continuously improve our performance by evaluating our operations and services, and by acting on opportunities to enhance them.
- We continuously learn by attending professional meetings, seminars and classes, reading books and journals, and studying best practices. We apply what we learn.
- We take prudent risks and run experiments to explore new methods.
- We make decisions by gathering objective information and opinions.
- We demonstrate respect for our colleagues by providing honest feedback and helpful assistance.
- We offer fair compensation, expressions of gratitude, and compassion.
- We act with integrity; our activities are strictly ethical, moral, and legal.
- We help our institutional, corporate, and civic neighbors within the limits of our resources.
- We assume personal responsibility for making Hampshire College a better institution.
- We carefully manage the institution's assets.

VISION

When people think of efficiency and effectiveness, they will think of us. Managers and staff from other colleges and units will come to us to learn about how and why we do things. Bureaucracy will be anathema. We will be seen as hospitable, helpful, resourceful, knowledgeable, and effective. Most of all, we will be seen as doers, rather than talkers. We will get things done and with good pace. People will be delighted to work in our division because we will support their professional growth and productivity.

August 5, 2008