

# Hampshire College

## Monthly Pay Dates for 2016

|           |      | Employee<br>Submission<br>Deadline<br>1:30 P.M. | Supervisor<br>Approval<br>Deadline<br>9:00 A.M. | Pay Period<br>Ending | Check<br>Date |
|-----------|------|---|---|----------------------|---------------|
| January   | 1    | 01/21/16  | 01/22/16  | 01/31/16             | 01/28/16      |
| February  | 2    | 02/19/16  | 02/22/16  | 02/29/16             | 02/26/16      |
| March     | 3    | 03/23/16  | 03/24/16  | 03/31/16             | 03/30/16      |
| April     | 4    | 04/21/16  | 04/22/16  | 04/30/16             | 04/28/16      |
| May       | 5    | 05/20/16  | 05/23/16  | 05/31/16             | 05/27/16      |
| June      | 6    | 06/22/16  | 06/23/16  | 06/30/16             | 06/29/16      |
| July      | 7    | 07/21/16  | 07/22/16  | 07/31/16             | 07/28/16      |
| August    | 8    | 08/23/16  | 08/24/16  | 08/31/16             | 08/30/16      |
| September | 9    | 09/22/16  | 09/23/16  | 09/30/16             | 09/29/16      |
| October   | 10   | 10/21/16  | 10/24/16  | 10/31/16             | 10/28/16      |
| November  | 11 * | 11/16/16  | 11/17/16  | 11/30/16             | 11/29/16      |
| December  | 12 * | 12/16/16  | 12/19/16  | 12/31/16             | 12/23/16      |

\*\* - deadline(s) and/or pay date has been modified due to holiday