

Introduction

Hampshire College Academic Affairs Student Grant Application

Deadline for fall submission: September 30, 2025

Deadline for spring submission: January 30, 2026

Hampshire alumni and friends of the College have generously donated funds to support student work and projects at Hampshire College.

In order to apply, you must be a current student at the time research is conducted, in good academic and disciplinary standing, and must not be on an academic leave of absence. Projects do not need to be completed upon request for funding, and funding is not provided retroactively for expenses incurred before the award date.

Award Criteria

- Quality of proposed work
- Quality of previous work and student's preparation for the current project.
- Demonstrated need for special equipment, travel, or supplies (justification of budget).
- [Approval of your faculty member](#) by the application due date, September 30th.

You are strongly advised to read through the form before you beginning your application. You may return to this application at any time before it is submitted. Your work will automatically be saved upon exiting an incomplete survey (if you use the same browser). Once you have completed the application and it has been submitted, you cannot make any changes.

IMPORTANT - PLEASE NOTE:

- If your project is not taking place in a gallery space, it will also need **Community Project Approval** approval. Please submit the [student project approval application](#) along with your student grant application. **Grants that need Community Project Approval will not be processed unless they have been approved by the Community Project Approval Board.**

- If you plan on travelling overseas for your project, **you will need to [register your travel through the GEO portal](#) for International Travel approval.**
- If you will be conducting work in Cole Science Center, you will need the [Laboratory Manager's approval](#). Your application will not be processed until you have this approval.
- If awarded, funding **will not be processed until ALL of the conditions are met in the award letter** (ex. Risk Waiver completed, Community Project Approval, International Travel Approval, IRB/IACUC, etc.)
- All purchased equipment becomes the property of Hampshire College upon completion of your research.
- Grant awards will be awarded by check and **mailed** to you (unless otherwise noted as a "no check" award). Checks will not be mailed internationally or wired.
- If you have been previously awarded grant money, you will need to submit an update on your project with your budget and expenses outlined before being considered for a new award.

Please note: International students (with an F-1 student visa) are required to consult with their international student advisor before engaging in any off-campus internship, employment, or academic/professional volunteer work. Students who do not do so will jeopardize their student VISA status and lawful presence in the U.S.

If you have any questions please contact Maria Polino at mpolino@hampshire.edu

[Click here for a description of each award](#) with accompanying award ranges and faculty contacts. Awards that are given in the fall and spring only are noted.

Please continue after reading the above information.

Personal Information

Personal Information

Legal First Name:

Legal Last Name:

Preferred First Name:

Permanent Address (not Hampshire College address)

City

State	<input type="text"/>
Postal code	<input type="text"/>
Country	<input type="text"/>
Hampshire College Box #	<input type="text"/>
Email Address	<input type="text"/>
** Hampshire ID Number (check Hub if you are unsure)	<input type="text"/>

Preferred Pronouns

- ☐ She/Her
- ☐ He/Him
- ☐ They/Them
- ☐ Ze/Hir
- ☐ Other

If other please indicate.

Please choose the **grants** you wish to apply for (check up to **4 maximum**):

- ☐ [Culture Brain and Development \(CBD\) Grants](#)
- ☐ [Center for Design Student Projects](#)
- ☐ [Coppinger Grant](#)
- ☐ [Cognitive Science Research Fund](#)
- ☐ [Dana Meadows Sustainability Endowment Fund](#)
- ☐ [David Smith Division III Grant in American Studies](#) (available fall only)
- ☐ [Denice O'Neill Award for Div II and III Research and Travel](#)
- ☐ Diversity and Inclusion Grants (See [Jackie Jeffery](#) in the Dean of Faculty's office for details)
- ☐ [Dr. Lucy McFadden Grant](#)
- ☐ [Earl Ubell Science Information Award](#)
- ☐ [Elaine Mayes Fund](#) (available fall only)
- ☐ [Ethics and Common Good \(ECG\) Division II and III Academic Grant](#)

- ☐ [Gregory and Toni Prince Div II and III Award](#)
- ☐ [Harris-Veit Artists' Grant](#)
- ☐ [Human Rights Fund](#)
- ☐ [Jackie Hayden Fund](#) (available fall only)
- ☐ [John Reid Student Research, Memorial Fund](#)
- ☐ [Joshua Reck Memorial Fund for Div II and III Projects](#)
- ☐ [Justine Salton Memorial Fund](#)
- ☐ [Kay Johnson Fund for the Study of China and the China Diaspora](#)
- ☐ [Larry Beede Southwest Studies Scholarship](#)
- ☐ [Law and Society Internship Grant](#)
- ☐ LGBTQ Endowment Fund (see [the Dean of Faculty office](#) for details)
- ☐ [Lowry-Bruno-McNeal Award](#)
- ☐ [Music Lesson Endowment](#) (available fall only)
- ☐ [Pope Foundation for Div II and III Projects](#)
- ☐ [Ruth Moore Fund for ASL/Deaf Studies](#)
- ☐ [Samuel Morris Sustainability Endowment Fund](#)
- ☐ [Sander Thoenes Division II and Division III Research Award](#)
- ☐ Sandol Stoddard School in Writing (available in spring only for summer internships)
- ☐ [Stephen Blos Memorial Photography Grant](#) (available fall only)
- ☐ [Tara Nelson Award of Alternative/Complementary Medicine Research](#)
- ☐ [Tim Harkness Fund for Invention](#)
- ☐ [Tom Joslin Grant](#) (available fall only)

Academic Information

Divisional Status

- ☐ I
- ☐ II
- ☐ III

Current Division completion date (mm/dd/yyyy)

Division Chair

Division Committee Member

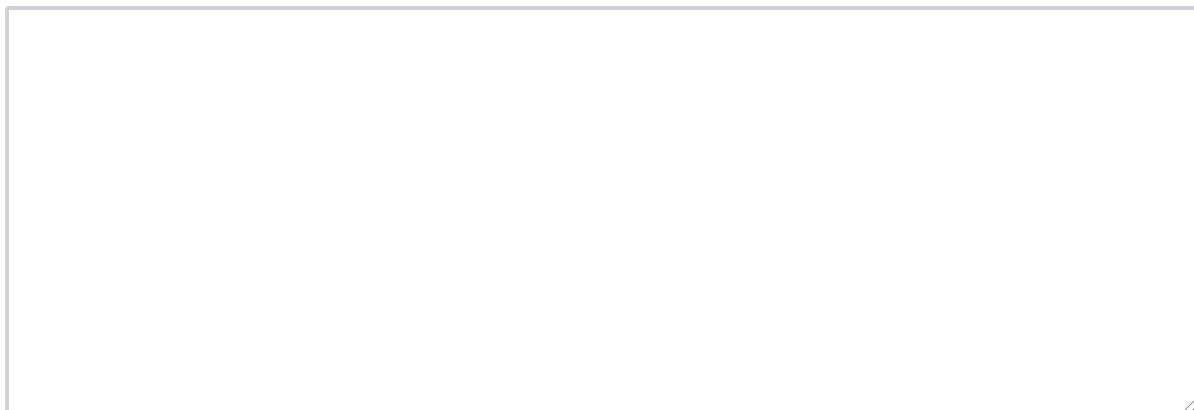
Project Title and Brief Abstract (200 words max; this information will be shared with the donors of these funds)

Project Proposal

Please upload a detailed project proposal. This is a description of your project. For example, describe how you plan to accomplish your project, academic experience, or research. Your proposal should indicate that you have thought critically about your project plan, and what your preparation for this project has been. Describe the proposed time frame for the project and when major milestones begin and end. Please cite any relevant literature you have used to prepare for your project in bibliographic format.

Please explain how your project matches the initiatives of the grant(s) for which you are applying.

Important: Please include an explanation for EACH grant you are applying for. You will not be considered for a grant that you do not include in your answer below.



Approvals and Safety

Does your project require use of human subjects, animal subjects, laboratory usage, or a dedicated space within Cole Science Center?

- ☐ Human subjects (e.g. collecting data or survey responses from people)
- ☐ Animal subjects (e.g. performing an experiment with or on a living organism)
- ☐ Laboratory usage
- ☐ Dedicated space within Cole Science (this is a request, not a given)
- ☐ None of these

Have you obtained the relevant Institutional Review Board (IRB) approval?

Does your project involve collecting data or survey responses from people? If so, you may need to get IRB approval. More information about the process [is available here](#). Before IRB proposals can be approved, **researchers are required to complete an online ethics training offered through the CITI program**. You can access the [training here](#) using your

Hampshire College login. After completing the Basic course training, please download the certificate and share it with the IRB.

- ☐ I have applied for approval, but my application is still pending.
- ☐ My application was approved.
- ☐ My application was not approved.

Have you obtained the relevant Institutional Animal Care and Use Committee (IACUC) approval?

If your research project uses animals, you must submit a project proposal to Hampshire College IACUC for review. Information on the process is available on [Hampshire's IACUC website](#).

- ☐ I have applied for approval, but my application is still pending.
- ☐ My application was approved.
- ☐ My application was not approved.

Have you obtained the Laboratory Manager's approval for your project? You must fill out this [Project Notification form](#) before this grant application is considered complete.

- ☐ Yes, I have submitted the form and have been approved.
- ☐ No, I have not submitted the form yet.

Does your project take place on campus?

- ☐ Yes
- ☐ No

Please choose the location that best fits your project?

- ☐ at your home (in the United States)
- ☐ domestic travel (in the United States)
- ☐ at home (outside of the United States)

☐ international travel

Please list below all the locations you will be traveling to. All students traveling on a Hampshire College sponsored study are required to submit an Assumption of Risk and General Release Form. College sponsored travel is any travel for which a student receives any funding, academic credit for work done during or upon return from the travel, or any travel which has been arranged by the College. If awarded the funds, you will receive a link to the waiver. No funds will be disbursed until you complete the waiver.

Please list below all locations you will be traveling to. International travel requires additional approvals. All students traveling on a Hampshire College sponsored study are required to submit an Assumption of Risk and General Release Form. College sponsored travel is any travel for which a student receives any funding, academic credit for work done during or upon return from the travel, or any travel which has been arranged by the College. If awarded the funds, you will receive a link to the waiver which must be completed before funds or approvals are granted. Depending on the security risk, funds may or may not be approved. Reminder: you must have a valid passport in order to travel internationally. You will also need to fill out Hampshire's travel registry. Please do that [here](#).

Will you work or be housed with minors or children in any capacity during your project?

☐ Yes

☐ No

If you are working with minors or children you will need to have a Minor Safety Certification. You need to do this through the [Five Colleges Minor Safety Certification Process](#).

Does your project impact Hampshire's physical campus in any way (i.e. garden projects, building projects, art installations, etc)? PLEASE NOTE: THIS DOES NOT APPLY TO ART INSTALLATIONS IN APPROVED GALLERY SPACES

☐ Yes

☐ No

Have you submitted a Student Project Approval Application to the student project approval committee on HampEngage? If you have not, you can [fill it out here](#).

☐ Yes

☐ No

Budget Justification

Budget Justification: Necessary project-related costs are eligible for funding. These include materials, supplies, small equipment or software (all become the property of Hampshire College at the conclusion of the research), and payment to research subjects.

The following types of items will not be funded:

- personal gear such as climbing helmets
- upgrades to personal computers
- gift cards for any reason
- catering for production/cast crew

Each budgeted expense item must be justified.

Total Amount of Funds Requested (across all grants)

Itemized Budget

- Please list all the items you plan to purchase, their costs, and a justification as to why each item is vital to your project. If you need materials ordered, add \$50 to \$75 into your total budget to cover shipping and handling costs.
- If the grant you are applying for is a set amount, please enter that amount in the cost line and the name of the grant in the items space. In the section provided for item justification, please tell us how you plan to use these funds.
- Please use this template to create your project budget: [Student grant project budget](#)

Please upload your project budget here.

I understand that all surplus grant materials remain the property of Hampshire College.

☐ Yes

Faculty Support Letter

Email of Support

You must obtain approval from an advisor or supporting faculty member in order to apply. Before submitting this application, have a faculty member review your project proposal so that they can provide advice on potential funding sources and resources.

Please share [the faculty support Qualtrics Survey](#) with your faculty member. They must fill this out for your application to be considered.

Projects that do not have faculty support will not be funded.

Name of the faculty member you've requested fill out a support survey:

I have read and agree to the following terms:

- ☐ I understand that my application will not be considered complete until I have faculty approval
- ☐ If needed, I understand that my application will not be considered complete unless I have the additional approvals necessary (community project approval, IRB, GEO, lab training, etc.)
- ☐ I understand that my application will not be considered after the deadline

End of Survey

This marks the end of the application.

Only click on "next" if you are ready to submit the application.

Otherwise, you may exit out and return to this application at any point before the deadline.

Return to application using same browser and link.

I am satisfied with my application and am ready to SUBMIT it.

- ☐ YES
- ☐ No

Enter your legal name below to sign your application.

