**HOW TO GET A NEW STUDENT GROUP UP AND RUNNING:**

The process to officially apply for student group recognition happens in late March/early April for the following academic year.  It is an online application, in which you submit your proposed group's mission statement, a list of programming initiatives, information for three student leaders in the group, and some other information including advisor or organization affiliations.

If you would like to get your group started and become active on campus before the official process, there are a few ways in which you can do that.

***You can collaborate with existing student groups to host events or to broaden the spectrum of what an existing student group does.*** A list of all the recognized student groups with links to their information can be found here: <https://hampedia.org/wiki/Recognized_Student_Groups>.

***You can host events on campus, such as meet and greets or information sessions about your group.***
     - Reserve a space through AdAstra and the Event Registration Form, found here: <https://adastra.hampshire.edu/AstraSchedule/Logon.aspx?ReturnUrl=%2fAstraSchedule%2fPortal%2fUserPortal.aspx>.
    - You can apply for event funding from the Student Activities Fund through Zoho, found here: <https://creator.zoho.com/ficom.hampshire/fundcom#Form:Event_Request>.  You will need two other students to sign off on being student leaders for the event in order to receive funding.

***You can apply to be an EPEC Course at the beginning of the fall and spring semesters.***  EPEC is the Experimental Program in Education and Community, a student group that runs courses facilitated by students, staff, or faculty on campus.  For more information about EPEC including how to apply to facilitate a course or how to get academic credit for facilitation, please visit the EPEC Hampedia page, found here: <https://hampedia.org/wiki/EPEC>. You can also email the EPEC Coordinator at epec@hampshire.edu.

**For more information and resources about student groups and events please visit the Campus Leadership and Activities (CLA) website at** [**https://www.hampshire.edu/cla/campus-leadership-and-activities**](https://www.hampshire.edu/cla/campus-leadership-and-activities)**.**

Please contact Carolyn Strycharz in CLA at ckoske@hampshire.edu if you have any additional questions.

We look forward to working with you!