

# Welcome to Prescott!

## Meet our Prescott House Staff...

**Graciela Rodriguez 72-76, 105**

**Jacob Prescott 77-80, 103**

**Jacob Zhang 81-84**

**Gusty Catherin-Sauer 85-88, 104**

**Kali Ransom 89-91, 106**

**Zoe Hazlett 92-96, 102**

**Emily Strand 97-101**

**Jordan Tedesco-Blair, Area Coordinator**

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## What's a House Office?

### Prescott House Office

The Prescott House Office is located in the center of the Prescott quad. The office is staffed by Prescott House Resident Advisors (see "What's An Resident Advisor?" below) and by one professional staff member called an Area Coordinator.

The house office is a great place to hang out, discuss issues you're having as a student or on your hall, drink coffee, eat awesome snacks, or just take a break from your hectic academic schedule.

Here are some things available in the office:

- Bus schedules
- Vacuums
- Tennis equipment
- Safer sex supplies

- Programming calendar
- Conversation
- Band-Aids and Ibuprofen
- Board Games

The Prescott office is open: 8:30-4:30pm, Monday-Friday (appointments available during AM hours by request.)

## **What is the Housing Operations Office (HOO)?**

The HOO is located in the Merrill Student Life Center. Amy Parker is the assistant director and she works with two Housing Operations Assistants. They are in charge of the maintenance of the residence halls. You can go to their office for: keys, room contracts, handle campus moves, and work orders. They are open 8:30am-4:30pm every day.

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# **What's a Resident Advisor?**

**Resident Advisors are the liaisons between students and the house office.** Resident Advisors are each assigned to one section in the building. Your Resident Advisor will introduce themselves sometime in the first few days of school. Resident Advisors are basically on duty all the time (but please, be considerate during the late-night hours). On the weekends, one Resident Advisor is on call for the building. The Resident Advisor-on-call's name will be posted in the building lobbies and in each stairwell so you know who to bug. If you need to reach the Resident Advisor, call Public Safety x5424 and ask them to page the Resident Advisor-on-call.

**The primary responsibility of Resident Advisors is to build community.** They are not-so-much "enforcers" of rules as they are "communicators" of community norms (confused? See the What Are Community Norms? section following this one). This distinction may seem silly, but it's really quite substantial. Resident Advisors are here to help the build community on campus, and part of building community is about understanding boundaries so that everyone can feel safe and at home in Prescott House. Basically, they're not here to harass you or give you a ticket...but they are here to help facilitate compliance to our community's norms. Also, please know if you do not listen to an Resident Advisor's "communication" about violating a community norm, you can more or less expect to hear from the house office or campus police in the very near future.

**More importantly though, Resident Advisors are a resource.** Don't hesitate to ask them for advice about moving in, classes, or anything else relating to your Hampshire experience. The Resident Advisor's job is to make sure everything runs smoothly on their halls. They mediate disputes between hall mates, function as informal academic and social advisors, and help to run house programming. They are also here to be a friend and a mentor to you as you settle into school. It's OK to ask them about anything even if it seems trivial. They can be there to listen and to recommend other resources on and/or off campus.

## Who is your RA?

Floors	Resident Adviser	Room	E-mail
72-76 & 105	Graciela Rodriguez	73E	Gr14@hampshire.edu
77-80 & 103	Jacob Prescott	79E	Jasp14@hampshire.edu
81-84	Jacob Zhang	84F	Jz15@hampshire.edu
85-88 & 104	Gusty Catherin-Sauer	86A	Aujc14@hampshire.edu
89-91 & 102	Kali Ransom	89J	Kaer14@hampshire.edu
92-96	Zoe Hazlett	93C	Zfh14@hampshire.edu
97-101	Emily Strand	101H	Emms15@hampshire.edu

## Here Are Some Of The Things Resident Advisors Do:

### Programming

Your Resident Advisor and the House Office sponsor events for Prescott called “programs.” Programming can be a great way to meet people and get snacks. Programming can also be informative, especially when Resident Advisors bring campus resources to you. Look for posters and advertising during the semester. If you have any ideas for programming, feel free to tell your Resident Advisor. We can help fund it! We support resident initiated programming!

### Hall Meetings

The hall meeting is a forum for conversation, a decision-making body, and a source of information. This is when you decide as a hall what you want your community to look like, how you will keep the lounge clean, what your hall designations mean, and what will happen when someone on the hall doesn’t follow through.

Your Resident Advisor will post the when and where of the first hall meeting. Everyone is expected to attend, no matter what. It’s important that you be there to create and meet the expectations of your hall.

## —————What are Community Norms?

Community norms are the “rules” regarding social policy at Hampshire College. Community norms are designed to help ensure that all members of our community feel safe and productive (as well as be in accordance with local, state, and federal laws). *The Hampshire College Student Handbook*, which details all the community norms as well as academic policy, is available online at [handbook.hampshire.edu](http://handbook.hampshire.edu). Read it!

## **Some Commonly “Misunderstood” Community Norms:**

### **Smoking**

Prescott, like all housing areas, is a non-smoking residence (this includes e-cigarettes and marijuana). No one is allowed to smoke anywhere inside (this includes stoops, entryways, catwalks, and balconies). Smoking should only take place in the designated smoking areas, which can be found in the student handbook.

### **Alcohol**

Like every other school, the alcohol policy of Hampshire follows the state law. Drinking age in Massachusetts is 21, folks. It's illegal for someone of age to buy for underage drinkers. Public Safety and House Staff will confiscate your alcohol or tell you to dump it out if you are underage or if you are drinking in a public space. Lounges, bathrooms, hallways, and outside areas are all public spaces.

If you or someone you know feels like they have a problem with substance use and abuse, there are AA and Al-Anon groups on campus. Health Services (x5458) or house staff can steer you in the right direction.

### **Drugs or “But I Didn’t Inhale”**

Again, **Hampshire enforces all Federal and State Laws regarding drug use.** Before you make an unwise decision, read The Student Handbook for the details. For now, here's some practical advice:

- Stay far, far away from hard stuff. Use or possession of heroin is a felony, in Massachusetts being in the presence of a person using or possessing heroin is also a felony.
- If you use marijuana, there will be follow-up. Use of substances often affects the community and we want to ensure the best environment possible for all students.
- Don't do anything that could get you arrested. Federal law states that you will lose your eligibility for financial aid if convicted of drug-related offences. It's not worth it.
- Be proud if you don't use. Lots of people at Hampshire are sub-free (no drugs or alcohol). You're not the only one out there.
- Make smart choices. And what you choose to do, do responsibly, with regard for yourself and our community.

### **Noise Levels & Quiet Hours**

As you already know, each hall has a designation and a specified noise level. If you live on a semi-quiet hall, you don't have to be quiet on your own hall all the time but you need to respect the designations on other halls.

### **Campus Wide Quiet Hours Begin:**

**Sun-Thurs: 11:00PM**

**Fri-Sat: 2:00AM**

Quiet hours ends daily at 7:30 am, however courtesy hours are always in effect. Amplifiers, drum circles, etc. are also against policy. This includes residential halls as well as the surrounding areas.

### **Where's The Party?**

A party at Hampshire is defined as any event with 15 people or more or any event where alcohol will be served – these events need to be registered with the house office. Think twice before going to a party on a floor – most likely it's an illegal party. Area Coordinators and Campus Police will shutdown the party and the conduct meetings after just aren't worth the trouble.

### **Candles, Incense & Other "Health & Safety" Violations**

Here's the hard-line: a disabled smoke detector (or any other safety equipment, such as a card reader) will result in immediate House probation AND 20 hours of community service. If you do it a second time, you will be immediately removed from campus housing. Covering your smoke detector puts and all other residents of the building in danger. It will NOT be tolerated.

Here are some other "health & safety" violations:

- You can't have candles or incense in the building.
- Excessive paper and posters on walls (no more than 40% of walls can be covered)
- Pretty much anything left in the hallway (state fire-code regulations require that hallways remain clear and open, sorry folks!)
- Nothing can be hung from the sprinkler pipes
- Cords/holiday lights strung across doorways/hallways
- Only hotpots and microwaves ovens are allowed
- Any unsanitary conditions in rooms/hallways/bathrooms/lounges (clean up once in awhile, okay?)
- False fire-alarms! (you will be billed \$100-\$300 or given substantial community service))

## **—Other Important Info About Living In Prescott**

**Your OneCard**

Hampshire uses a OneCard ID access system for access to most of the residential areas on campus. This is an exciting step forward in terms of security for both houses.

### **Here are some other uses for your ID:**

1. Eat meals in the dining commons
2. Check out library books.
3. Get the student discount at the local movie theaters.
4. Show Public Safety and House Staff you are a Hampshire student.
5. Pick up your packages at the Post Office.
6. Check your evaluations at Central Records.

### **“What Happens If I Lose My ID and/or Keys?”**

Call Campus Police! They'll send an officer (with a smile) over to let you back into your room! For lost hard keys, contact the HOO. For lost one cards, contact the One card office. Do this immediately to preserve community safety.

### **Trash & Recycling**

As a resident of Prescott, you are responsible for the following:

- A.) Removing your own trash & recycling from your room and bringing it to the dumpster bin and recycle shed located behind the Prescott Tavern.
- B.) Cleaning up any “egregious” mess you or your mod mates make.  
-Custodians will conduct routine cleaning of the Prescott Area Office, but they are not your maids. If you make a huge mess, you need to clean it up. Failure to do so may result in fines/disciplinary actions, **so do your part, okay?**

### **Maintenance and Repairs (Work Orders)**

Any requests for repairs or attention to physical concerns in the mods that need immediate attention should be directed to the Housing Operations Office at x5453 Monday through Thursday from 8:30 – 4:30 and Friday until 4:30. Do not call the Physical Plant directly. You can request a work order yourself at MySchoolBuilding.com, account # 670970164, password: password.

Serious emergencies (overflowing toilet, electricity or gas problems) that occur when the Housing Operations Office is closed should be reported to Campus Police at x5424.

### **Doing Laundry**

Laundry machines are located in the basement of the tower to the left of the Tavern. They are free! But please, don't leave your clothes unattended in the laundry room. Dirty/half-washed clothes end up in huge, smelly piles that people mistake for “free piles.” And oh yeah, **THERE ARE NO FREE PILES IN THE PRESCOTT LAUNDRY ROOM.** So don't take what isn't yours!

## Where Do I Park My Car?

Students must register their cars within 7 days of arriving on campus. It's first come first served, and space is limited. Public Safety issues parking stickers each semester; don't forget to register in the spring as well!

## PVTA (The Bus)

Riding the bus is really easy & environmentally friendly, but it can be a little confusing the first couple of times. Bus schedules can be found in the House Office and on the buses, or you can check the schedule out online at <http://www.pvta.com>

## Where's My Dinner?

- 1.) "SAGA" (the dining commons)
- 2.) The Bridge Café (in the upper RCC)
- 3.) Hampstore (located in the basement of the library)
- 4.) Atkins Market (across Bay Road from Hampshire)
- 5.) Any of the fine, local eateries in the Amherst/Hadley/Northampton area.

# Frequently Used Campus Numbers

Business Office	5497
Campus Bookstore	6000
Campus Leadership and Activities (CLA)	6005
Career Options Resource Center (CORC)	5445
Center for Academic Support and Advising (CASA)	6064
Central Records	5421
Cultural Center	5461
Directory Information	5456
Dining Commons	5750
Center for Women and Community (formerly EveryWoman's Center)	545.0800
Financial Aid	5484
IT Help Desk	5418
Peer Academic Resource Center (PARC)	5425
Pioneer Valley Transit Authority (PVTA)	586.5806
Campus Police	5424
Robert Crown Center (RCC)	5470
School Closing Information	5508
Special Programs & Events	5610
Student Computer Diagnostic Center	6602
Student Life Office	5412
Writing Center	5646

**Five College Switchboards**

Amherst College	542.2000
Hampshire College	549.4600
Mount Holyoke College	586.3100
Smith College	584.2700
UMass	545.0111

Five Colleges, Inc.	256.8316
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### **Food, Entertainment, & Travel** (Area Code 413)

**Foods:**

Delivery Express, <a href="http://deliveryexpress.com">deliveryexpress.com</a> (Order delivery from many local restaurants)	549.0077
Amherst Coffee	256.8987
Rao's Coffee	253.9494
Esselon (coffee and meals – great breakfast)	585.1515
The Lone Wolf (Breakfast – great!)	256.4643
Domino's Pizza	256.8911
Sibie's Pizza and Subs (Right down the road!)	256.6100
The Black Sheep (Great Sandwiches!)	253.3442
Mission Cantina (Right down the road!)	230.3580

**Entertainment:**

Academy of Music Theatre	584.8435
Amherst Cinema	253.2547
Cinemark Theatres at Hampshire Mall	587.4233
Family Golf (Mini Golf)	586.2311
Hiking!	

**Travel:**

Celebrity Taxi	253.7330
Peter Pan Bus	800.343.9999
Pioneer Valley Transit Authority (PVTa)	781.7882
Valley Transporter (Airport Shuttle)	253.1350

## **Campus Resources**



This office is great – their purpose is to promote the health and wellness of the Hampshire College Community. Programs related to gender, alternative health, self-defense for women, safer sex supplies, chair massages, bubble baths ... these are just a few of the efforts brought to you by the folks at the Wellness Center. This is a space for talking about important issues with people who want to hear your concerns.

### **Cultural Center**

5461

A safe space for students of color and international students, the LeBron-Wiggins-Pran Cultural Center is located right next door to Prescott House. The Cultural Center also has a library and peer mentor program as additional sources of information and support.

### **The Center for Feminisms**

5320

Working for an anti-sexist campus. The CFF houses the Sexpert, a student sexual health peer education group. The CFF also has a good library of relevant books and periodicals.

### **Queer Community Alliance**

5714

Dedicated to raising awareness and visibility of the Queer Community.

### **Spiritual Life Center**

5282

A great office housing many student groups focusing on spirituality. Offers programs and guidance for those of any spiritual persuasion.

### **Health and Counseling Services**

5458

Feeling down and can't pull yourself out of it? Getting sick? Call this office and make an appointment. If you are feeling really down, you should feel free to come to the House Office to talk to the Nick, the House Director. In addition to being a good set of ears, he can also get you an appointment at the counseling center quickly – usually the same day.

## **Campus Police**

Emergency

413.559.5555

Non-Emergency

413.559.5424

The main Campus Police building is located on Bay Road, next to Physical Plant. However if you head to their old haunt on the ground floor of the Library (go in the door at the back of the library right next to the loading dock), you can pick up a phone and be connected to a live person.

Campus Police officers are available 24 hours a day, seven days a week. These officers have attended the Massachusetts Police Academy in order to learn how to keep the peace, investigate theft and other security concerns, and respond to accidents or unusual situations. Campus Police officers are sensitive to the needs and circumstances of college-aged students and are available to help when called upon. This does not mean that the Campus Police officers will not enforce Massachusetts State law. They will. However, their first priority is to ensure the safety and well being of Hampshire students. Call them to report crimes, to describe a suspicious person on

campus, or to respond to situations that appear threatening. In addition, a campus escort can be obtained to walk students across campus if a student feels unsafe.

Different people have different attitudes, experiences, and relationships with the police force. While still holding that, please consider that Campus Police are also people with different attitudes and experiences. Through collaboration, we can work to make Hampshire a safe, welcoming, and affirming space for all its community members.

### **Ways to Keep Prescott Safe**

- Don't perpetrate or threaten violence, stalk, harass, steal, cause harm to others or property, etc...
  - a. Note: This is truly the only way we can keep Prescott safe. It is never the fault of a victim and/or survivor of crime and/or violence. However, we can also work together to create a culture of respect and safety, hold each other accountable for our harmful actions, and treat one another with care.
- Look out for your friends and neighbors. Take responsibility for the safety of this community by intervening if you see harm being caused.
- Hold yourself and your fellow residents accountable for being safe and abiding by safety guidelines.
- Call Campus Police if you notice anything/anyone suspicious.
- Keep your mods and rooms locked.
- Lock your cars and keep your valuables out of sight.
- Keep your bikes locked up in the bike racks.
- Report burned out lights to the Housing Operations Office.
- Use the emergency phones.
- Abide by Fire Safety Guidelines!
- Believe, empower, and support your fellow community members

### **Medical Emergencies: Call**

**x5555**

A caller should give the operator the following information: the location of the emergency, the nature of the emergency, and the caller's name.

When Campus Police receives a Medical Emergency call, they send an officer to the scene. 5555 should be called only in true medical emergencies. Also, an Intern or House Staff should be notified as soon as possible after the call is made.

If there is an emergency that may have been caused by a violation of community norms, do not hesitate to call. We are most concerned with students' safety and prefer having them healthy. There is no level of "in trouble" at Hampshire that is worth the risk of a person's life. We do not overreact to mistakes, and view every situation as a learning opportunity. You can review the medical amnesty policy in The Hampshire College Student Handbook.

FAQ: *"Why shouldn't I call regular old 911?"*

When you call 911 from the Hampshire Campus you are calling the town of Amherst's Emergency Response System. The town then contacts Hampshire Campus Police in order to get you the help you need in the fastest time possible. Calling 911 gets you the same emergency responders, it just takes longer.

**And Remember, We're here to help 😊**

If you have questions, problems, or suggestions, find your Resident Advisor or stop by the House Office to talk to the Prescott Area Coordinator.

**We hope everyone has a great  
year in Prescott!**