# Division I

## WICKED IMPORTANT DATES FOR SPRING 2016

Always read your HC email & keep up with HC Announcements. See your advisor regularly.

January 17	ECkIn Opens!!!
January 17	First day to add a 5College course
January 18	Hampshire Add/Drop begins
January 19	Mount Holyoke & Umass classes begin
January 20	Hampshire classes begin
January 25	Amherst & Smith classes begin
January 29	Last day to complete ECkIn
January 29	Div 1 Passing (3 <sup>rd</sup> semester students)
January 29	Last date to add Hampshire courses on TheHub
January 29	Last date to request 5College courses

#### POINTS TO PONDER FOR FEBRUARY

Are you a 1<sup>st</sup> semester student? If you have questions your advisor can't answer, please visit with Laura Mebin in CASA, ext. 5370.

Are you a 2<sup>nd</sup> semester student? Plan to finish all of your Div 1 requirements by the end of this semester and attend Div 2 workshops.

Are you a 3<sup>rd</sup> semester student? Have you finished your Div 1 requirements? No? Be sure to complete requirements this semester. If you have completed all requirements for Div 1, talk to your advisor to find out what they want included in the Div 1 portfolio. Start working on it and schedule a final meeting. The deadline for passing Div 1 is **Friday, January 29.** This spring you will participate in the Division II committee request process. The deadline to complete the request is **March 25, 2016.** Be sure to check your Hampshire email regularly for more information and attend workshops facilitated by CASA (dates listed below).

Are you a 4<sup>th</sup> semester student? You **really** care about the February 11th Div 2 filing deadline. Spend lots of time <u>prior to this</u> deadline finding a chair; make sure your chair **AND** your member 'sign' your contract on TheHub. Until you receive an official email from Central Records with the date/time your member signed your contract, you are **NOT** filed.

If you have any questions or problems, make an appointment with Zena Clift or Ernie Alleva in CASA, ext. 5498.

### February 5 Add/Drop Period Ends for Hampshire & Five College Courses

Why do I care?

March 30

If you are not registered for a course, the faculty member <u>cannot</u> give you an evaluation (HC courses) or a grade (Five College courses). If you don't drop the courses you are not attending, you will receive an "F" or a "No evaluation" on your permanent transcript that <u>cannot</u> be removed.

February 11 Div 2 filing deadline for 4<sup>th</sup> semester students.

February 11 Advising Day – no classes

Meet w/ your advisor to talk about courses, concerns, future plans, etc.

February 23 What is Div 2? What does filing mean? - CASA Workshop 4-5 pm - FPH 108

#### POINTS TO PONDER FOR MARCH

Are you a 3<sup>rd</sup> semester student? .....

Mid-Semester Evals: All first-year students get them. Start by doing a mid-semester self-evaluation due March 2.

Advising Day – No Hampshire Classes

<u>Late March</u>: Meet w/ your advisor to talk about course selection for Fall 2016 in order to be approved to preregister! Now's the time to talk about Division 2 plans, possible committees, preregistration, meeting distribution requirements, academic progress, etc.

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March 2	Mid-semester self-evaluations for Fall 2015 & Spring 2016 entrants due on TheHub		
March 2	What is Div 2? What does filing mean? – CASA Workshop	Noon – Dakin Living Room	
March 4	May/Summer International & Exchange Program applications due to Global Education Office		
March 7	What is Div 2? What does filing mean? – CASA Workshop	Noon – Dakin Living Room	
March 7	Filing Div 3 for Dec 2016 completion – CASA Workshop	Noon – Tavern	
March 9	Faculty mid-semester evaluations are posted by this date.		
March 9	Filing Div 3 for Dec 2016 completion – CASA Workshop	4 − 5 pm − Tavern	
March 12-20	SPRING BREAK!!!		
March 22	What is Div 2? What does filing mean? – CASA Workshop	4 – 5 pm – FPH 108	
March 22	Filing Div 3 for Dec 2016 completion – CASA Workshop	4-5  pm - FPH - WLH	
March 25	CASA will send you correspondence regarding mid-term academic progress		
March 25	Students submit Div 2 committee requests		

#### POINTS TO PONDER IN APRIL

Be sure you have met your advisor to talk about planning courses for Fall 2016 semester. Why is this important? You will not be authorized to preregister without advisor approval on TheHub and you will be sad. Look for more info from Central Records.

Students who plan to go on field study, participate in a Hampshire College exchange program, take a leave of absence, or withdraw in Fall 2014 must notify the college on or before April 8. Forms for field study, exchange, or leave of absence can be picked up at the Center for Academic Support and Advising (CASA) located in the Lemelson Building. You will need to meet with a CASA dean and get approvals from other offices on campus before we can approve your application. Plan ahead!

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April 4 Pre-registration for Fall 2016 begins!

April 18 \*\*\*Field Study, Leave, Exchange Deadline\*\*\*

Bring paperwork to CASA by this date if you think you will be away from campus for Fall 2016.

April 11 Last day to drop classes with a "W" (for withdrawn)

I thought the add/drop deadline passed?

It did. This is the last day to drop a class and not receive a "No Eval" for Hampshire courses or an "F" for 5 College courses on your official transcript.

April 15 5-College course request period ends.

April 25 Hampshire preregistration ends.

April 25 Last day of classes Mount Holyoke College

April 27 Last day of classes - UMass

April 29 Last day of classes – Smith

April 29 Last day of classes – Hampshire

#### POINTS TO PONDER IN MAY

Check in with your advisor before you leave campus to talk about academic progress.

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May 6 Advising/Progress Review – final projects and portfolio submission

May 6 Last day of classes – Amherst Colleges

May 14 Commencement

May 15 Houses close 10 a.m.

#### Course Evals are due June 15.

Be sure to check TheHub after this deadline to be sure you have evals for all the courses you are expecting evals from. Followup with your faculty if you do not see the eval posted. Satisfactory Academic Progress is determined at this time which may affect academic standing and financial aid eligibility.

Div 1 and Div 2 evaluations are due June 30.

Be sure to check TheHub after this deadline to be sure you have your Div 1 or Div 2 eval. Followup with your faculty if you do not see the eval posted.