

**Hampshire College Board of Trustees  
Academic Affairs Committee  
February 15, 2013**

**Charge**

To carry out, on behalf of the Board of Trustees, those responsibilities set forth in Article II of the Board's Bylaws: to ensure the quality and effectiveness of the College's educational offerings by monitoring the effectiveness of teaching, learning, and academic standards and requirements.

**Membership, Leadership, and Organization**

The committee shall consist of no fewer than five and no more than seven members, a majority of whom shall be trustees. The total shall be an odd number. The faculty trustee, if willing to serve, shall be elected to serve on the committee. A trustee shall serve as chair of the committee.

The committee shall meet at least three times annually. The College's chief academic officer (vice president for academic affairs/dean of faculty) or her/his designee shall staff the committee.

**Responsibilities**

The Academic Affairs Committee shall ensure that: 1) the academic program, budget, and plan; the curriculum; faculty personnel policies and procedures, including those for reappointments and promotions; and accreditation and peer reviews meet all institutional and external standards and that those standards are applied appropriately and consistently; 2) interactive and timely communications occur with academic leadership, faculty, administrators, and students as appropriate to support trustee understanding of the current state of academic affairs.

In so doing it shall monitor indicators of pedagogical success, including among others: 1) student progress, outcomes, and satisfaction; 2) faculty and academic support staff effectiveness and satisfaction; and 3) retention and graduation rates. The committee ensures that the College use its indicators for continuous assessment and improvement to support progress toward attainment of institutional priorities and goals.

In carrying out its responsibilities the Academic Affairs Committee shall make timely reports to the Board of its work and shall present for action by the Board any recommended changes to the academic program and related matters.