

Hampshire College Board of Trustees
Committee on Buildings, Grounds, and Environmental Sustainability
February 15, 2013

Charge

To oversee and seek Board approval of capital planning, siting of capital projects, building and landscape design, and capital construction. It shall also evaluate deferred maintenance, land use, cost analysis and financing of capital projects, emergency preparedness, and applications of sustainable practices.

Membership, Leadership, and Organization

The committee shall consist of no fewer than five and no more than seven members, a majority of whom shall be trustees. The total shall be an odd number. A trustee shall serve as chair of the committee.

The committee shall meet at least three times a year. It shall be staffed by the vice president for finance and administration who may delegate this responsibility to the director of facilities and grounds.

Responsibilities

The committee shall: 1) evaluate the need for and seek Board approval of the siting, design, and construction of major buildings, infrastructure improvements, landscape projects, and art installations; 2) ensure the aesthetic integrity of building and landscape design; 3) review and obtain Board approval for the annual plan of capital construction, with particular emphasis on reducing deferred maintenance, and to that end recommend for Board approval draws against the deferred maintenance fund; 4) ensure that a current facilities condition inventory is maintained that provides information concerning project description, project priority, estimated cost, building system affected, and campus location or building name; 5) ensure that all mandated standards and regulatory programs are adhered to in new construction and implemented in renovations, as finances permit; 6) determine appropriate uses and disposition of College land; 7) review the College's use of energy and oversee plans to reduce its carbon footprint; 8) review the College's information and communications infrastructure and plans to maintain it; and 9) evaluate the College's emergency preparedness.

The committee will ensure that campus planning is an ongoing, vital activity that ties capital activities to the College's mission and vision as described in current strategic and long-term plans and will update the Board on major initiatives that affect the physical plant.

In carrying out its responsibilities the Buildings, Grounds, and Environmental Sustainability Committee shall make timely reports to the Board of its work and shall present for action by the Board any recommendations regarding the College's physical plant.

