

HAMPSHIRE COLLEGE CASH AND CHECKS DETAIL

TO: BUSINESS OFFICE, CASHIER DATE: _____

FROM: _____ EXT.: _____ RE: _____

DEPT: _____

ACCT: _____

TOTAL: \$ _____

CURRENCY & COINS:

UNIT	NUMBER	X	AMOUNT	CASH TOTALS
CURRENCY:				
Hundreds		X	\$100.00	\$
Fifties		X	\$50.00	
Twenties		X	\$20.00	
Tens		X	\$10.00	
Fives		X	\$5.00	
Ones		X	\$1.00	
TOTAL CURRENCY				
COINS:				
Quarters		X	\$0.25	
Dimes		X	\$0.10	
Nickels		X	\$0.05	
Pennies		X	\$0.01	
TOTAL COINS				
TOTAL CASH				\$

CHECKS:

NAME	CHECK NO.	AMOUNT
		\$
TOTAL CHECKS		\$