

# Division II

## WICKED IMPORTANT DATES FOR FALL 2016

*Always read your HC email & keep up with HC Announcements. See your advisor regularly.*

### POINTS TO PONDER FOR SEPTEMBER

Are you a 3<sup>rd</sup> semester student? Have you finished your Div 1 requirements? No? Be sure to complete requirements this semester. If you have completed all requirements for Div 1, talk to your advisor to find out what they want included in the Div 1 portfolio. Start working on it and schedule a final meeting. This fall you will be required to participate in the Div 2 committee request process and will be assigned a Div 2 committee by late October. Div 2 contracts will be signed in early February. CASA is sponsoring workshops to help you through the Div 2 filing process. Check the dates below and mark your calendar.

Are you a 4<sup>th</sup> semester student? You **really** care about the September 30<sup>th</sup> Div 2 filing deadline. Make sure your committee ‘signs’ your contract.

If you have any questions or problems regarding Div 2, please make an appointment with Zena Clift or Ernie Alleva in CASA, ext. 5498.

September 5	5 College Add/Drop Begins	
September 6	Amherst & UMass classes begin	
September 6	Course Add/Drop period begins	
September 7	Hampshire & Mount Holyoke classes begin	
September 8	Smith classes begin	
September 16	Last day to add a 5 College course	
<u>Why do I care?</u> If you are not registered for a course, the faculty member <u>cannot</u> give you an evaluation (HC courses) or a grade (Five College courses).		
September 20	Ins & Outs of Div 2 & the Committee Request Process CASA Workshop	4 – 5 pm – FPH Faculty Lounge
September 23	Last day to drop Hampshire & 5 College courses	
<u>Why do I care?</u> If you don’t drop the courses you are not attending, you will receive an “F” or a “No evaluation” on your permanent transcript that <u>cannot</u> be removed.		
September 26	Ins & Outs of Div 2 & the Committee Request Process CASA Workshop	Noon – 1 – FPH Faculty Lounge
September 28	Drop-In help – Div 3 Faculty Request Process	3 – 4:30 – Kern Center 106
September 30	Div 2 Committee Request Deadline	
September 30	Div 2 filing deadline for 4 <sup>th</sup> semester students.	
September 30	Div 2 pass for Spring 2017 Div 3 completion	
September 30	Advising Day – no classes	
Meet w/ your advisor to talk about courses, concerns, future plans, etc.		

### POINTS TO PONDER FOR OCTOBER

Mid-Semester Evals: All Fall 2016 and Spring 2016 entrants get them. Start by doing a mid-semester self-evaluation due October 5.

Late October: Meet w/ your advisor to talk about course selection for Spring in order to be approved to preregister! Now’s the time to talk about Division 2 plans, possible committees, meeting distribution requirements, academic progress, etc.

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October 3	Faculty & Student Meet & Greet	5:15 – 6:30 pm – Jerome Liebling Lobby
October 5	Mid-semester self-evaluations for Fall 2016 & Spring 2016 entrants due on TheHub	
October 8 - 11	October Break! – No classes	
October 12	Yom Kippur – No classes	
October 13	Faculty mid-semester evaluations are posted by this date.	
October 14	JanTerm International Programs & Hampshire Exchange Program applications due to Global Education Office	
October 25	Ready, Set, Go: Filing your Div 2 – CASA Workshop	4 – 5 pm – FPH Faculty Lounge

*POINTS TO PONDER IN NOVEMBER*

Be sure you have met your advisor to talk about planning courses for Spring semester. Why is this important? You will not be authorized to preregister without advisor approval on TheHub and you will be sad. Look for more info from Central Records.

Students who plan to go on field study, participate in a Hampshire College exchange program, take a leave of absence, or withdraw must notify the college on or before November 11. Forms are available at the Center for Academic Support and Advising (CASA) located in the Lemelson Center. You will need approvals from other offices on campus before the CASA dean can approve your application. Plan ahead!

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November 3	Advising Day (no Hampshire classes)	
November 7	Everything You Wanted to Know About Div 2	Noon – 1 pm – Prescott Tavern
November 7	Pre-registration for Spring begins!	
November 11	***Field Study, Leave, and Exchange Deadline*** Bring paperwork to CASA by this date if you think you will be away from campus for Spring 2014.	
November 14	Last day to drop classes with a “W” (for withdrawn) <u>I thought the add/drop deadline passed?</u> It did. This is the last day to drop a class and not receive a “No Eval” for Hampshire courses or an “F” for 5 College courses on your official transcript.	
November 15	Ready, Set, Go: Filing Your Div 2 – CASA Workshop	4 – 5 pm – FPH Faculty Lounge
November 18	Last day to request a 5 College course	
November 24 – 28	Thanksgiving Break (no classes)	

*POINTS TO PONDER IN DECEMBER*

Check in with your advisor before you leave campus to talk about academic progress.

Have a 5 College course with an exam that is scheduled for after December 20? Be sure to visit the Housing Office to be approved to stay on campus.

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December 7	Student course assessments available	
December 12	Hampshire preregistration ends	
December 13	Last Day of classes – Mount Holyoke	
December 14	Last Day of classes – Hampshire & Umass & Amherst	
December 15	Last Day of classes – Smith	
December 15 – 20	Div 1 Advising/Progress Review	
December 20	Houses close at 9 p.m. Only students enrolled in 5-College courses with exams scheduled after this date will be allowed to remain in their rooms. Be sure to talk to the Housing Office.	
December 20 – Jan 22	Winter Recess	