

# Division I

## WICKED IMPORTANT DATES FOR FALL 2017

*Always read your HC email & keep up with HC Announcements. See your advisor regularly.*

### POINTS TO PONDER FOR SEPTEMBER

Are you a 1<sup>st</sup> semester student? If you have questions your advisor can't answer, please visit with Laura Melbin in CASA, ext. 5370.

Are you a 2<sup>nd</sup> semester student? Plan to finish all of your Div 1 requirements by the end of this semester and attend Div 2 workshops. Dates for these workshops are listed below.

Are you a 3<sup>rd</sup> semester student? Have you finished your Div 1 requirements? No? Be sure to complete requirements this semester. If you have completed all requirements for Div 1, talk to your advisor to find out what they want included in the Div 1 portfolio. Start working on it and schedule a final meeting. The deadline for passing Div 1 is **Friday, September 15**. This fall you will begin to draft your Div 2 proposal with the guidance of your advisor to assure you have a viable concentration in place. Contracts will be signed in early February. CASA is sponsoring workshops to help you through the Div 2 filing process. Check the dates below and mark your calendar.

Are you a 4<sup>th</sup> semester student? You **really** care about the September 28th Div 2 filing deadline. Spend lots of time prior to this deadline finding a chair; make sure your chair **AND** your member 'sign' your contract on TheHub.

If you have any questions or problems regarding Div 2, please make an appointment with Zena Clift or Ernie Alleva in CASA, ext. 5498.

September 4	5 College Add/Drop Begins
September 5	Amherst & UMass classes begin
September 5	Course Add/Drop period begins
September 6	Hampshire & Mount Holyoke classes begin
September 7	Smith classes begin
September 15	Div 1 pass deadline (3 <sup>rd</sup> semester students)
September 15	Last day to add Hampshire courses
September 15	Last day to add a 5 College course
<u>Why do I care?</u>	If you are not registered for a course, the faculty member <u>cannot</u> give you an evaluation (HC courses) or a grade (Five College courses).
September 19	Div 2 Workshop sponsored by CASA – 4 – 5 pm – Location TBD
September 22	Last day to drop Hampshire & 5 College courses
<u>Why do I care?</u>	If you don't drop the courses you are not attending, you will receive an "F" or a "No evaluation" on your permanent transcript that <u>cannot</u> be removed.
September 25	Div 2 Workshop sponsored by CASA – Noon – 1 pm – Location TBD
September 28	Div 2 filing deadline for 4 <sup>th</sup> semester students.
September 28	Students submit Div 2 and Div 3 committee requests
September 28	Advising Day – no classes
Meet w/ your advisor	to talk about courses, concerns, future plans, etc.

### POINTS TO PONDER FOR OCTOBER

Mid-Semester Evals: All first-year students get them. Start by doing a mid-semester self-evaluation due October 4.

Late October: Meet w/ your advisor to talk about course selection for Spring in order to be approved to preregister! Now's the time to talk about Division 2 plans, possible committees, meeting distribution requirements, academic progress, etc.

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October 4	Mid-semester self-evaluations for Fall 2017 & Spring 2017 entrants due on TheHub
October 7-10	October Break! – No classes
October 11	Faculty mid-semester evaluations are posted by this date.
October 13	JanTerm International Programs & Hampshire Exchange Program applications due to Global Education Office
October 15	Div I evaluations due (passed by Fall 17 deadline)
What does this mean?	Division I's that have been passed prior to this date <b>must</b> be evaluated on TheHUB.
October 17	Want to know how you are doing? Check mid-semester evaluations on TheHub. Questions? Contact CASA.
October 23	Div 2 Workshop sponsored by CASA – Noon – 1 pm – Location TBD
October 24	Community Education Day – No Classes
October 31	Div 2 Workshop sponsored by CASA – 4 – 5 pm – Location TBD

**POINTS TO PONDER IN NOVEMBER**

Be sure you have met your advisor to talk about planning courses for Spring semester. Why is this important? You will not be authorized to preregister without advisor approval on TheHub and you will be sad. Look for more info from Central Records.

Students who plan to go on field study, participate in a Hampshire College exchange program, take a leave of absence, or withdraw must notify the college on or before November 10. Forms are available at the Center for Academic Support and Advising (CASA) located in the Lemelson Center. You will need approvals from other offices on campus before the CASA dean can approve your application. Plan ahead!

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November 1	Advising Day (no Hampshire classes)
November 6	Pre-registration for Spring begins!
November 10	***Field Study, Leave, and Exchange Deadline*** Bring paperwork to CASA by this date if you think you will be away from campus for Spring 2018.
November 13	Last day to drop classes with a “W” (for withdrawn) <u>I thought the add/drop deadline passed?</u> It did. This is the last day to drop a class and not receive a “No Eval” for Hampshire courses or an “F” for 5 College courses on your official transcript.
November 13	Div 2 Workshop sponsored by CASA – Noon – 1 pm – Location TBD
November 17	Last day to request a 5 College course
November 22 - 26	Thanksgiving Break (no classes)

**POINTS TO PONDER IN DECEMBER**

Check in with your advisor before you leave campus to talk about academic progress.

Have a 5 College course with an exam that is scheduled for after December 20? Be sure to visit the Housing Office to be approved to stay on campus.

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December 7	Student course assessments available
December 11	Hampshire Spring preregistration ends
December 12	Last Day of classes – Mount Holyoke & UMass
December 13	Last Day of classes – Amherst
December 14	Last Day of classes – Hampshire & Smith
December 15	Last Day of classes – Smith
December 15 – 20	Div 1 Advising/Progress Review
December 20	Houses close at 9 p.m. Only students enrolled in 5-College courses with exams scheduled after this date will be allowed to remain in their rooms. Be sure to talk to the Housing Office.
December 20 – Jan 22	Winter Recess