Setting up Zimbra on a Windows 8 Phone

1. Select “Settings” on your phone.
2. From the Settings screen select “email + accounts.”
3. Select “add an account.”
4. The type of account is “Exchange” or “Exchange Active Sync.”
5. Enter your Zimbra address, which is your userid@connect.hampshire.edu --don’t forget the “connect” part.
6. Click “sign in.”
7. Click “sign in” again.
8. You’ll get an error message, but just click “advanced.”
10. Click “sign in.”
11. That’s it—your calendar should now have your Zimbra appointments in it.