## HAMPSHIRE COLLEGE

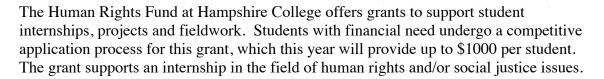
Career Options Resource Center Amherst, Massachusetts 01002-5001 413-559-5445 fax 413-559-5419 http://corc.hampshire.edu

To: Internship Sponsor

Date: Spring Semester 2014

Re: Human Rights Fund Grant for Summer 2014

Request for Letter of Support



The grant application process requires students to obtain a letter of support from the organization where they would like to intern. The letter should include a description of your organization and its mission; outline duties and responsibilities of the intern position; and specify how many weeks, and hours each week, you expect the student to work. Providing detail about tasks, responsibilities, large projects or issues with which the student will be involved will strengthen the application and improve the student's chance of receiving funding.

Please email your letter directly to the student, who will include it in his/her grant application. The application deadline is **Monday, April 7, 2014**. If you have any questions about writing this letter of support, please feel free to contact:

## **Sue Darlington**

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