



**Curricular Practical Training (CPT)
Student Information Form and Application Cover Sheet**

**HAMPSHIRE COLLEGE
MULTICULTURAL & INTERNATIONAL STUDENT SERVICES (MISS)**

To be completed by student *Instructions: Submit this completed form along with your ENTIRE CPT application by mail OR in-person to the MISS office, 2nd floor Cultural Center. Electronic mailing is not accepted.*

Student Name

SEVIS Number

U.S. Phone Number

Hampshire Email Address

Passport Expiration Date

Proposed training details: *training cannot be extended

Employer name _____

Beginning date _____ Ending date _____
(MM/DD/YYYY) (MM/DD/YYYY)

Number of hours to be worked per week (*please circle one*): Part Time (up to 20 hrs/week) Full Time (up to 40 hrs/week)

_____ **Check here if you will report NEW CIP codes with your CPT application**

I have met with my division chair to establish specific academic objectives to accomplish during this training period. My employer has been made aware of these objectives and understands that this training is being completed in order to fulfill my division requirements per my current division contract and Fields of Study, "CIP codes."

Student Signature

Date

Arrange your ORIGINAL application documents in this order: *DO NOT staple

- Division Chair Recommendation Letter *must be printed on Hampshire letterhead
- Employer Letter *must be printed on employer letterhead
- Current Filed Division Contract *must be printed from The Hub
- Class Schedule for the semester you will engage in CPT or if summer CPT submit class schedule showing pre-registration for the next semester *must be printed from The Hub
- CIP Confirmation Form, ONLY if NEW CIP codes will be reported