

Home Institution Approval Form for Global Programs

NON-HAMPSHIRE APPLICANTS: Please have this form completed by the study abroad advisor or appropriate person at your home school who approves study abroad. It is important that you understand your school's policy for accepting credit earned for study abroad **before** you leave.

The completed form must be returned to the Global Education Office (GEO) and uploaded to your program application in HampGOES before your application can be submitted.

TO THE STUDENT: Please complete the information below.

Student's Name: _____

Email: _____ Phone: _____

Program Name: _____

Country: _____ Term: _____ Year: _____

Application Deadline: _____

TO THE COLLEGE OFFICIAL: The student named above is applying for a Hampshire College Global Education Program. If selected, the student is expected to enroll in the full academic program or course for which they are applying. All non-Hampshire students will receive grades in lieu of Hampshire's standard narrative evaluations.

We would appreciate your evaluation of the student. Please note that the student will have access to information provided on this form. Therefore, please submit any confidential information separately. Please mail, fax or email the completed form by the application deadline to the Global Education Office.

Academic Section

1. Is the student in good academic standing?

- Yes
 No – If no, please attach an official document stating the details.

2. Has this students secured the necessary approval from your institution to study abroad?

- Yes
 Approval not necessary
 No – If no, please explain: _____

3. Will the program named above and reported on a Hampshire College transcript be accepted toward this student's degree program at your institution?

- Yes, transfer credit is guaranteed.
- Yes, but final approval cannot be granted until student completed the program.
- Yes, but subject to the following conditions: _____
- No, for the following reasons: _____

4. Do you recommend this student for the chosen study abroad program?

- Yes
- Yes, with the following reservations: _____
- No –If no, please attach an official document stating the details.

Disciplinary Section

1. Does this student have a disciplinary record with your institution?

- No
- Yes – If yes, please attach an official document stating the details.
- I do not have access to that information

If you have any additional comments, you may attach a separate sheet of letterhead. Thank you.

Name of College Official: _____ Date: _____

Entering your name and date in the fields above will serve as your official signature and confirmation that the information you provided is true and correct to the best of your knowledge.

Position: _____

Institution: _____

Address: _____

Phone: _____

Fax: _____

Email: _____