You have an idea for research or a project

Find Funding Opportunities

GRANT PROPOSAL DEVELOPMENT PROCESS

Pre-Award Flow Chart

You see a Request for Proposals (RFP) and are interested in the topic

Review funding guidelines and components of the Grant Proposal Routing Form

Is it a good fit with your idea or interest?

yes

no

Contact OFGR

Does your project/research involve people from other Schools or Programs?

yes

no

Develop a checklist for proposal components and a production schedule

Do you need help with writing or editing?

yes

no

Contact OFGR

Do you need help with the budget?

yes

no

Contact OFGR

Are you looking for a course release or sabbatical leave?

yes

no

Contact your School Dean and Dean of Faculty

Does your proposal classify as a federal grant; include matching funds; involve human or animal subjects; include equipment purchases greater than $2,000; or include subcontracts?

yes

no

no

Submit the Grant Proposal Routing Form one week before deadline

Provide a complete copy of your proposal with the appropriate Routing Form to OFGR for submission.

3–6 Months Prior

Timeline

1–2 Months Prior

1–2 Weeks Prior

no

Contact OFGR

Does your project/research involve people from other Schools or Programs?

yes

no

Contact appropriate Deans and/or Program Directors for approval

Timeline

3–6 Months Prior

1–2 Months Prior

1–2 Weeks Prior