

The Year at a Glance

The Harold F. Johnson Library had another productive year, supporting the research, information and academic needs of the Hampshire College community. The highlights of the year are many, and include significant collection use and growth, and a steady teaching and reference program. This year marked the planning and collaborative project management for the upcoming (Summer 2021) migration to the open-source FOLIO library service platform as a replacement for the current system, Aleph, that the Five College Library Consortium has shared for the past fourteen years. It was also a year marked by the Covid-19 pandemic. In mid March 2020, we all started working remotely and had to drastically change the way in which we provide our services to patrons.

The HIGHLIGHTS

- Librarians taught 12 course-related instruction sessions, reaching 121 students and responded to 223 research help requests or drop in consultations from students at the Info Bar (including 120 which were at least 30 minute sessions). We also had two tabling/ outreach events and held 4 workshops, reaching 57 more students.
- Media Services taught 25 technology workshops
- <u>Launch of the Havana Archive Project</u>: a major accomplishment capping years of work on this project

- The Library began the collaboration with the Community Commons with eventual goal of transition of space infrastructure and programs over to CoCo's oversight
- Robin Nolasco, Social Science Librarian, and Laura Wenk, Director of Assessment and Professor of Cognition and Education, co taught Peer CS-0289: Mentoring in the Knowledge Commons: Practicum in Peer Mentoring in the Knowledge Commons in Spring 2020

Staff

The Harold F. Johnson Library, Knowledge Commons and Hampshire College Art Gallery staff are the heart of the library, and it is their work, creativity, and ingenuity that enable Hampshire to provide its students and faculty with a very strong library program. The following achievements represent the work of the staff of the Harold F. Johnson Library and Hampshire College Art Gallery. This is a staff that includes 9 permanent FTE, 1 grant-funded Archivist, and 28 Work Study Students. By the end of FY 2020, the staff included: Jen Bolmarcich, Amedeo DeCara, Jes Neal, Suzanne Karanikis, Sam Sharp, Olivia Rossetti, Tatjana Mackin, Neil Young, John Bruner, and Rachel Beckwith.

Staffing changes in *FY20* included saying goodbye to Gallery Director Amy Halliday; Alumni Fellows Ray Mendel (Gallery), Emily Moran (Archives); and Cat/ Milo Bezark (Holistic Learning Program). Cat/ Milo was then hired into a permanent position by the Office of Accommodations and Resources. Robin Nolasco, Social Science Librarian, left the College in mid May 2020. We welcomed two new Access Services Associates, Olivia Rossetti and Samantha Sharp in 2019, as we lost their two predecessors to other job opportunities in FY19 and the very beginning of FY 20. We welcomed our new one-year, grant-funded College Archivist, Jes Neal, in September 2019. Then our long-time Technical Services Assistant, Jane Pickles, retired in December, leaving us with no staff in Technical Services. Jane continued on as a part-time consultant for a few hours/ week until April 8, 2020. We then welcomed new staff member, Jen Bolmarcich, as our Systems and Discovery Librarian, at the end of April during the pandemic when we were all working remotely.

Collection Growth, Processing, and Circulation

Collection Size:

• Books: 131,839 print; 425,370 ebooks (includes 5C)

• Film/Video: 5,040 on the shelf; 890 streaming

Audio: 5,401 on the shelf; 299,695 streaming

• Journals: 8,324 bound; 103 print subscriptions; 142,710 e-journal titles accessible

• Databases: 200

• Zines: 1,595

• Seeds: 669 packets

• Games: 474 digital and physical

• Div III: 3,514

Total library expenditures:

- Total materials (books, etc.) expenditures: \$243,941.47
- Maintained Print Archive Retention Agreements with the Eastern Academic Scholars Trust (EAST) for 34,506 titles.

Circulation Statistics

The following is an overview of our library's use during the 2019-2020 Academic Year.

- Hampshire Items circulated to the Hampshire community:
 - o 7,783 (down 8,592 from FY 19)
- Total Five College Items circulated to the Hampshire community:
 - o 6,995 (down 5,801 from FY 19)
- Items circulated to the Five Colleges:
 - o 6,082(down 2,068 from FY 19)
- Ebooks circulated:
 - o 3,150 titles used
 - 7,684 total uses (ProQuest, JSTOR, and EBSCO ebooks)

Comparison of Circulation from FY19 to FY20

Hampshire Items Lent to:	FY19	FY20	Difference
Hampshire Patrons	16,818	7,709	9,109
Amherst Patrons	1,094	794	300
Mount Holyoke	1,414	988	426
Smith	1,547	1,096	451
UMass	4,270	3,160	1,110
Visitors	261	187	74
Total	25,404	13,934	11,470

[Note when making comparisons to prior years: Only deferred students were admitted to Hampshire College for Fall 2019, so the total class that entered was 12 students. And then COVID-19 campus closures disrupted the spring semester.]

Five College Direct Borrowing Circulation Statistics 2019-20 July 1, 2019 - June 30, 2020

	Borrowed by:					Cubectal		
Lent by	AC	НС	МН	SC	UM	Subtotal Direct Access Lending	Resident	Total Lent
AC	39,656	2,433	3,939	5,326	11,685	23,383	4,536	67,575
	58.7%	3.6%	5.83%	7.9%	17.3%	34.6%	6.7%	100.0%
НС	794	7,709	988	1,096	3,160	6,038	187	13,934
	5.7%	55.3%	7.1%	7.9%	22.7%	43.3%	1.3%	100.0%
МН	2,355	2,038	33,997	5,174	8,553	18,120	3,418	55,535
	4.2%	3.7%	61.2%	9.3%	15.4%	32.6%	6.2%	100.0%
SC	1,732	936	1,861	42,546	6,314	10,843	1,853	55,242
	3.1%	1.7%	3.4%	77.0%	11.4%	19.6%	3.4%	100.0%
UM	2,862	1,294	2,234	3,552	107,625	9,942	10,957	128,524
	2.2%	1.0%	1.7%	2.8%	83.7%	7.7%	8.5%	100.0%
Subtotal Direct Access Borrowing	7,743	6,701	9,022	15,148	29,712			
	16%	47%	21%	26%	22%			
Total Borrowed	47,399	14,410	43,019	57,694	137,337	68,326	20,951	320,810

Top 10 Ebooks (by usage)

Platform	Title	Author	ISBN	Pub Year	Uses
JSTOR	The return of Martin Guerre	Natalie Zemon Davis	9780674766907	1983	218
ProQuest	Holy feast and holy fast : the religious significance of food to medieval women	Caroline Walker Bynum	9780520908789	1989	104
JSTOR	Genealogies of terrorism: revolution, state violence, empire	Verena Erlenbusch-Anderson	9780231187268	2018	72
JSTOR	Queer feminist science studies: a reader	Cyd Cipolla; Kristina Gupta; David A. Rubin; Angela Willey	9780295742571	2017	70
JSTOR	The Zelmenyaners : a family saga	Moyshe Kulbak	9780300112320	2013	61
JSTOR	Keywords for environmental studies	Joni Adamson; William A. Gleason; David N. Pellow	9780814762967	2016	60
JSTOR	Boston's twentieth-century bicycling renaissance	Lorenz J. Finison	9781625344106	2019	49
JSTOR	Calling the shots : why parents reject vaccines	Jennifer A. Reich	9781479812790	2016	47
JSTOR	In the break : the aesthetics of the Black radical tradition	Fred Moten	9780816640997	2003	40
JSTOR	Philosophy and real politics	Raymond Geuss	9780691137889	2008	38

Room Reservations FY 20

Month	2nd Floor Training	Hill Urbina	3rd Floor IT Training	Kiva
July	7	25	1	0
August	6	26	3	0
September	5	30	1	0
October	6	24	2	2
November	8	23	1	3
December	8	24	0	0
January	8	17	1	0
February	7	18	1	0
March	4	18	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
Total	59	200	10	5

Room Reservation Comparison FY2019/FY2020

Semester	2nd Floor Training	Hill Urbina	3rd Floor IT Training	Kiva
Fall 18	194	214	45	22
Spring 19	123	183	32	4
Total FY 19	317	397	77	26
Fall 19	40	152	8	5
Spring 20	19	48	2	0
Total FY 20	59	200	10	5
Number Decrease Per Room Per Fiscal Year	-277	-197	-67	-21

Interlibrary Loan

- 561 total items provided to other libraries: 474 digital articles, and 87 physical books (down 433 total from FY 2019). This is largely owing to the fact that, during the staffing transition for this position, OCLC lending was never turned back on, which drastically decreased the number of lending requests we were receiving for physical items for the duration of the fall semester.
- 785 items received from other libraries, 584 digital articles, and 201 physical items (down 474 from FY 2019). Given the decrease in student body size between fiscal years, this decrease in requests seems reasonable and somewhat proportionate to that decrease.

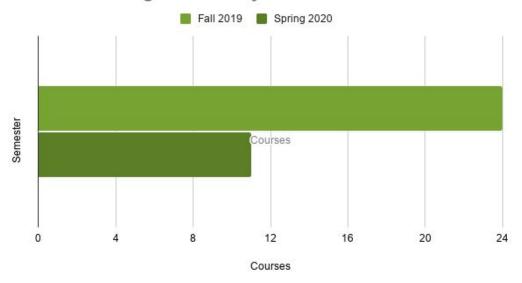
Rapid ILL Covid-19 Lending

- Participated in the RapidILL COVID-19 initiative. Helped to support the resource sharing efforts of over 200 libraries in 30 countries. At the end of the project, nearly 35,000 requests were filled for non-RapidILL borrowing libraries.
- All participating lenders were also involved in their "normal" Rapid pods, so all libraries were simultaneously helping non-RapidILL libraries and providing material to their Rapid community members.
- Total number of requests processed for the RapidILL COVID-19 initiative: 50
- <u>Document with general information on the initiative and notes from some of the participating borrowing libraries.</u>

Reserves

Semester	Courses utilizing reserves	Titles on reserve
Fall 2019	24	341
Spring 2020	11	78
Total FY 20	35	419

Courses Utilizing Reserves by Semester



Reference, Instruction, Outreach, and Media Support

Reference

- General Reference Requests recorded in Gimet: 223
- Reference Consultations one on one meetings with students that last up to 60 minutes:
 - o 120 recorded in Gimet
- Archive Reference Requests: 67 The Archives received a total of 67 reference requests
 during fiscal year 2019-2020, which was a 37% decrease from the 2018-2019 fiscal year. This
 can be attributed to Covid-19 decreasing the number of drop-ins and an offering of mostly
 remote reference assistance. The bulk of archival reference requests involve DIV III
 submission assistance and topical DIV III research requests. There was also an uptick in
 photo digitization requests. A unique request came through the Five Colleges which was a
 request for back issues of the Hartford Times from the 1800s.

Instruction

 Robin Nolasco, Social Science Librarian, and Laura Wenk, Director of Assessment and Professor of Cognition and Education, co taught a semester-long course: Peer CS-0289: Mentoring in the Knowledge Commons: Practicum in Peer Mentoring. Course description:

This course will prepare students to be peer mentors in the Knowledge Commons in the library. We will meet weekly as a group to discuss some readings, make decisions about Commons staffing, hone our practice and debrief from our experiences. The bulk of the course and its assignments take place through work as peer mentors in the Knowledge Commons space and/or in the media labs as appropriate. Each student will select to work in one of these areas: Research and Technology, Holistic Learning Program, the Community Commons, Quantitative Resource Center, the Media Labs, or more generally in academic programming (e.g. supporting a college-wide program,

organizing skill shares or writing jams, etc.). Students will develop an understanding of what it means to be in a mentoring role and hone their practice. In addition to functioning as Peer Mentors during this semester, there will be opportunities for continued work as a Peer Mentor in future semesters. Students should expect to work approximately 10 hours outside of class on readings, assignments, and work in the Knowledge Commons.

- Librarians taught 12 course-related instruction sessions, reaching 121 students.
- Librarians offered 4 workshops and 2 outreach events/ open houses for targeted groups including Baldwin Students, International Students, Transfer Students and new faculty, reaching over 50 students in these efforts.
- Spring 2020 New Student Orientation Session
 - o In-person, held in library
 - o 10 students attended
 - Activity: scavenger hunt through the library to meet staff and see collections, with the incentive of making a Hampshire-themed button at the end.
- Media Services Conducted 25 in-class training workshops on a variety of production equipment and techniques
- The College Archivist taught the following courses:
 - Approaching Aftermath, Course 0250. Instructors kara lynch and Thuy Le, In person.
 Presentation Title: Engaging Archives Part II: Academic and Community Repositories,
 November 2, 2019, 12 students.
 - o First Year Seminar Pandemics Course: COVID-19 Oral History Project
- The Art Gallery taught classes and workshops and supported many students (exact data unavailable).

Outreach in the Knowledge Commons, Writing Center, and Exhibit cases

The KC space is a central hub on the Hampshire campus, which is especially important, since we lack a Student Center. Having both a conceptual and physical space in the Knowledge Commons was a great benefit to the Community Commons program and the students they serve. Collaborating with the KC allowed the CoCo program to meet with students formally and informally—formally by scheduling regular events in the space, informally by offering "office" hours for students to drop-in, learn new skills and get to know one another. Being part of the KC builds a sense of community and helps the Community Commons programs be more visible and accessible.

- Even after the pandemic precluded in-person gatherings, CoCo continued to meet virtually, and build on the work they started, and are now working toward the reality of a Community Commons. This would not have been possible without the foundational work laid by the Library and KC.
- Between Fall semester 2019 and spring semester 2020 (before the pandemic), Mary Bombardier met with 42 students about Community engagement broadly and often CEL 1 and 2 and grant opportunities in the KC. Advising sessions include discussions about their ideas for fulfilling CEL, brainstorming, offering info about community partners. Mary met with an additional 24 students online from March 2020 through May 2020.
- Student Group/ Community Commons (CoCo) Convos: 3 in-person meetings with approx 45 students each: 135 students
- Grants Info Session in the KC: 40 students
- Mend & Repair sessions on-site: 5 weeks X 5 students: 25 students

- Mend & Repair @ Stress-Less weeK of programming: 6 students
- Activism through Art: Karin DiGia and Sister Corita Kent: Exhibition
- BLKLIFE: Blk Students and Faculty at Hampshire, 1970-1988: Exhibition
- The College Archivist presented: The History of Student Publications in the KC
- The Tech Tuesdays program was created in December 2019 and began in January 2020. Gaby Richard Harrington, Instructional Technologist, hosted 2 hours of drop-in support and a noon-hour workshop held between the drop-in slots. A variety of offerings included: GSuite, Grackle, Google Slides, and Robobraille. As the Covid-19 news and virus spread, the sessions were focused on preparing for the possibility of remote teaching and learning. Online Collaboration in Google Slides and Docs, Zoom, Google Meet, Whiteboard.chat, Jamboard, Moodle, simple closed captioning, making course materials more accessible, and more was offered. The attendance at drop-in sessions was sporadic yet extremely useful to those who dropped in. A handful of sessions were well attended when a group of staff and/or faculty had requested a particular topic.
- After the pandemic hit, Tech Tuesday format changed to allow faculty and staff to reach Gaby during work hours by Zoom and Google Meet any weekday. The pandemic and remote work changed the dynamics and the mindset of many and created more urgency for the need to learn to communicate and teach this way for some. Tech Tuesdays became open office hours 8:30-4:30 on Zoom. Faculty made appointments or just dropped in. The College purchased Zoom, and Gaby offered almost daily training on Zoom, Moodle, and all their features as well as workshops that addressed the pedagogy of this emergency remote teaching. Hampshire College had no online courses and many used Moodle in limited ways before this point in time.
- Holistic Learning Program (HLP): Alumni Fellow Milo- 205 student meetings
- Holistic Learning Program (HLP): Peer Mentors, Tori + Julia: 39 student meetings (offered 790 appointments)
- Holistic Learning Program (HLP): Calendaring every week both semester (~ 32 sessions) with an attendance of 1-4 students
- Writing Center Fellows met with 78 total students in FY20 for a total of 800 meetings.
- There were 33 exhibits of Div III work scheduled for the Gallery in Spring 2020, from March through May. The pandemic meant that we had to close the Gallery as right at the beginning of the pandemic, everyone was still figuring out how to safely proceed. Students all had to come up with alternate ways of sharing their work.

Gallery Report

Amy Halliday left the College in August 2019 so Hampshire College was without a Gallery
Director for most of the time period of this report. Ray Mendel left the College in April 2020.
Before she left, Amy Halliday (with Ray Mendel) started an inventory of the entire art
collection during this fiscal year. Ray then completed the work after Amy left the College.
They created an inventory and physically identified the current location of all art works on

campus and in storage. They also re-configured the Art Storage room and built shelves to accommodate more works of art safely. Both of these projects were huge accomplishments.

Media Support

- Completed 31 event support requests (this includes setup, breakdown, and operation of sound support, video projection, and requests to be present to deal with problems as they arise)
- Facilitated 64 appointments for one-on-one trainings and consultations; this includes for equipment we circulate and for classroom support as well as general advising meetings with students.
- Fielded 6 requests to record/edit audio and video content
- Attended 105 meetings of all types: regularly scheduled, special committees, etc.
- Made 8 appointments to assist with A/V lab and classroom installations, repair, and maintenance
- Conducted 25 in-class training workshops on a variety of production equipment and techniques
- Held 44 Media Services In Isolation/Exile Drop-in Hours zoom sessions for students, faculty, staff, alumni and guest artists to hang out, vent, mourn, and geek out during the beginning of Pandemic and quarantines. Sessions were daily first the 7 or so weeks, then reduced to weekly over the summer. 195 folks dropped by (of that number, 66 were students, 75 were alumni, 15 were staff/faculty, and 12 were guest artists). Average attendance was 5 per session, with the largest groups around 14 and the smallest around 1.

Advanced Media Labs Support

- Commencement planning, streaming, multithreading, design and technology planning.
- Faculty remote support- helped plan and execute faculty needs related to hybrid and remote teaching, including but not limited to hardware and purchasing consultation, physical installation and station/lab setup, hardware and software.
- John Bruner continues to work with professors like Salman Hameed (Using GreenScreen StudioG to shoot Kainaat Astronomy videos in Urdu) and Dan Warner (developed, designed, installed analog synthesizer and video lab).
- Upgrade and maintenance of Library Lab facilities including Yurt Radio and FPH StopMotion lab.
- New Skype system for StudioG
- Consulted with students on technology needs.
- Checked out equipment to students for their divisional work.
- Trained and consulted with student workers on their projects, such as adding metadata to digitized archives and creating organizational material to aid in student re-integration.
- John Bruner attended weekly film photo meetings even over the summer.

Archives & Special Collections

- Havana Archive Project launched in Compass in January 2019
- Compass-- Div IIIs added
- Inventory of special collections, collections re-housed in Bradford Room flat files.
- Estimation of Archives collections size in linear feet: 300
- Maintained Print Archive Retention Programs with the Eastern Academic Scholars
 Trust
- Collections of note that were acquired or added this year:
- Archival Collections Processed:
 - o kara lynch Papers (resource record created for researcher access)
 - o Hampshire Archives Zine Collection Processing Project
 - Kate Pulitzer Freedberg Archive Processing
 - Humans of Hampshire
 - Sojourner: The Women's Forum Newspaper Collection
 - Craig Fitzsimmons Papers
 - o Hampshire College Ultimate Frisbee Team Artifacts
 - Lynn Miller Papers
 - Hampshire College Web Archives
 - o Barbara Mettler Papers, 1931-2002
 - Michele Hardesty donation

Systems & Discovery



- FOLIO
- In 2018, the Five College Consortium announced a FOLIO beta partnership with <u>EBSCO</u>, which allowed the institutions to contribute to the development of the library services platform and test FOLIO in large, real-world environments and multiple institutional scenarios.

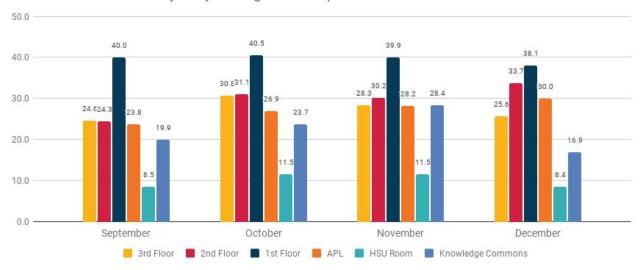
Library Space Use

The following data was compiled based on patron head-counts conducted by our student employees on the half hour during the academic year. Notably, in the spring, library hours were extended from 9am-10pm to 9am-12am. Usage during these extended night hours can be found in the graphs below.

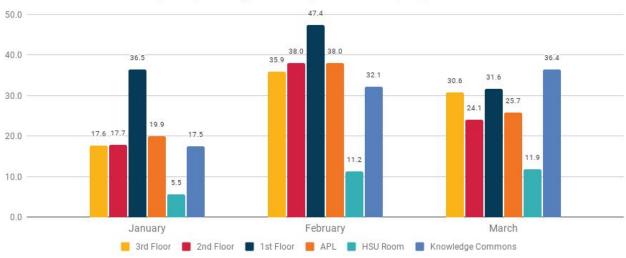
Numbers for January may be incomplete, as the student workers are not always present to do head counts for the full duration of those months, nor is the library open regular hours during those months.

The following graphs examine space usage by our patrons by time of day, space, and month. Due to safety closings beginning mid-March 2020, there is reduced data for March and no data for April, May, and June.

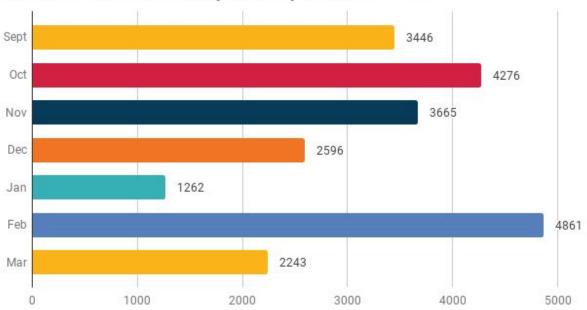
Harold F. Johnson Library Daily Average Visitors per Month - Fall 2019



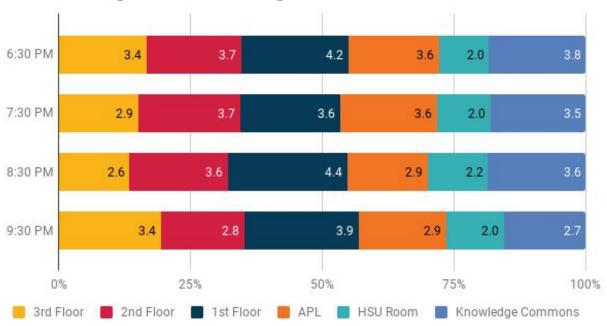
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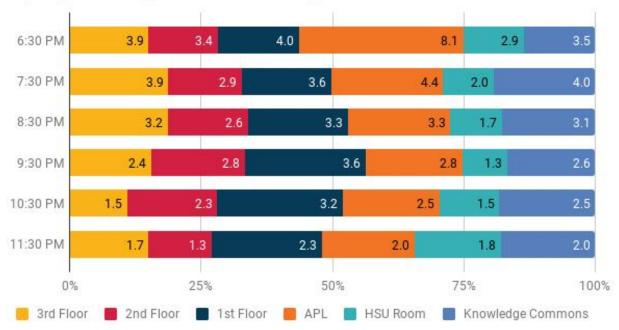




Fall 2019 Night Hours - Average Number of Patrons



Spring 2020 Night Hours - Average Number of Patrons



Staff Accomplishments

Appointments

- Olivia Rossetti was appointed Access Services Associate in August 2019
- Jessica Neal was appointed College Archivist in September 2019
- Samantha Sharp was appointed Access Services Associate in October 2019
- Jennifer Bolmarcich was appointed Systems Librarian in April 2020

Newsletters

- Newsletter IV: October 2019
- Newsletter V: January 2020

Conferences Attended or Hosted

- Five College Innovative Learning Symposium (Beckwith, DeCara, Rossetti)
- "Professor Strangedays, or How I Learned to Stop Worrying About Copyright and Learned to Love Teaching with Zoom" (Access services staff)
- NERCOMP Academic IT in the Age of COVID (DeCara 5/19, Zoom)
- Massachusetts Libraries as Climate Resilience Hubs (DeCara 2/5, Zoom)
- Regenerative Design for Change Makers (DeCara 11/14 and 15, UMass)
- A History of Publishing and Teaching Scholarly Multimedia (DeCara 10/23, Amherst)
- Instruction Happy Hour (DeCara 10/10, Amherst)
- FCUX EDS Event (DeCara- 9/10, Red Barn)
- Seed Librarian Gathering (8/15, UMass)

Training

- Organized 5C Change Management Workshop, presented by Richard Dufresne of Allied Consulting, HRD. The workshop was open to all 5C staff and was hosted at the Red Barn on 2/10/20 (Karanikis)
- Adobe Spark Workshops for library staff (DeCara)

Committee Work

Hampshire

- Search Committee for Systems & Discovery Librarian (Beckwith, Rossetti, Mackin, DeCara)
- Fiduciary Committee (Karanikis)
- Search Committee to hire Olivia Rossetti (Karanikis, Chair)
- Search Committee to hire Sam Sharp (Karanikis, Chair)
- Search Committee to hire Gaby Richard Harrington (Karanikis)
- Search Committee for Director of Facilities and Business Operations (Karanikis co-chaired the search with Marge Dunehew)
- 50th Anniversary History Sub-committee (Neal)

- o online commencement planning team (Bruner)
- Alumni Reel planning team (Bruner)
- Space Managers group (Bruner)
- Educational Technology committee (Bruner)
- AcCon (DeCara)
- FIRST Network (DeCara)

Five College

- Five College Library Consortium FCLC (Beckwith)
- FCLC Liaison to Archives and Special Collections Committee (Beckwith)
- Five College Discovery Committee (Bolmarcich)
- Aleph Advisory Group (Bolmarcich)
- FOLIO Migration Project (Bolmarcich)
- FOLIO Acquisitions Working Group (Bolmarcich)
- FOLIO E-Resources Management Working Group (Bolmarcich)
- FOLIO Inventory Working Group (Bolmarcich)
- o FIT (Folio Implementation Committee) (from April 2020 -Bolmarcich)
- Access (Karanikis)
- o FIT (FOLIO Implementation Committee) (through April 2020- Karanikis)
- Inventory (through June 2020- Karanikis)
- CUFF (Circulation/Users For FOLIO) (Karanikis)
- Archive SPACE (Neal)
- Five College Archives and Special Collections (Neal)
- Digital Stewardship Committee (Neal)
- Professional Development (Mackin)
- Resource Management Committee- RMC (DeCara)
- Discovery (DeCara)
- Folio Electronic Resource Management -FERM (DeCara)
- User Experience UX (DeCara)
- Innovative Learning Committee -ILC (DeCara)
- Repository Committee (Young)

Museums 10

M10 Directors Meeting (Beckwith)

Publications

- Libguides
 - Special Collections (Moran)
 - o Hampshire College Archives (Neal)
 - How to Access E-Resources (DeCara and Rossettl)
- Blog Posts
 - Newsletter Issue IV
 - Welcome to New Staff: Sam Sharp!

- Welcome to New Staff: Jen Bolmarcich!
- Carrel Applications are Open!
- Newsletter Issue V
- o <u>Div III Thesis Exhibitions Fall 2019</u>
- o Spring Gallery Exhibitions Coming Soon!
- Hampshire's Expanding Video Game Collection!
- o Stress Less with Library Staff!
- Staff Picks Series
 - Week 1: Catch and Kill
 - Week 2: Steven Universe
 - Week 3: Drawful
- Training videos created
 - Produced 5 new training videos for circulating equipment <u>https://www.youtube.com/channel/UCqAVUNITKTnoFgsn-hV5v5g/videos</u> (Young)
- Re-established and reorganized the Hampshire College Library Youtube Channel

Presentations

• NETSL Presentation: "Learning While Doing" (DeCara - 4/17, Zoom)