

SOCIAL SECURITY ADMINISTRATION  
IMPORTANT INFORMATION

SOCIAL SECURITY  
SECOND FLOOR  
200 HIGH STREET  
HOLYOKE, MA 01040

DATE: \_\_\_\_\_

Applicant Name/Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is a receipt to show that you applied for a Social Security card on \_\_\_\_\_, 2011. You should have your card in about 2 weeks. Any documents you have submitted are being returned to you with this notice.

You can use your Social Security card for work only if you have authorization from the Department of Homeland Security.

If you do not receive your Social Security card within 2 weeks, please let us know. You may call, write or visit any Social Security office. If you visit an office, please bring this letter with you. To protect your privacy, we will not disclose a Social Security number over the phone.

SSA is required by law to limit replacement SSN cards to three per year and ten per lifetime. Do not carry your SSN card with you. Keep it in a safe location, not in your wallet.

\_\_\_\_\_  
Field Officer