

HAMPSHIRE COLLEGE

OFFICE OF CENTRAL RECORDS

Phone: 413-559-5421

Fax: 413-559-5736

REQUEST FOR ENROLLMENT CERTIFICATION

- Are processed within 3 business days from receipt of request.
- Certify current enrollment once the semester has begun and, upon request, prior semesters.
- We can state that you are expected to return for an upcoming semester after the enrollment notification deadline.
- If you have other information to be verified, please speak to a representative of Central Records before submitting this form.
- Letters regarding good academic standing are prepared by the Center for Academic Support and Advising (CASA). Contact them at (413) 559-5498.

PRINT FULL NAME: _____
(LAST) (FIRST) (M)

DAYTIME PHONE # _____ EMAIL _____

YEAR OF ENTRY: _____ ID# _____

SEMESTER(S) TO BE VERIFIED: Current: _____

Other: _____
(Specify semester)

STUDENT'S SIGNATURE

DATE

MAIL CERTIFICATION TO: _____

IF VERIFICATION IS TO BE FAXED
PROVIDE FAX NUMBER AND THE
RECIPIENT'S NAME

