

## Hampshire College Facility Information

(NOTE: All semester-long courses are scheduled by Central Records x5421)

- 1) Click "Calendars" above. Select "Scheduling Calendars"
- 2) Once you are within the calendar select the date you are interested in viewing by selecting

**Sunday-Thursday-** Events can be booked until 11pm with an additional hour for clean up. Any music events must be *non amplified*. **Friday- Saturday-** Events can be booked until 1am with an additional hour for clean up. Any music events can be non amplified or amplified.

Building	Location	Capacity	Square Footage	Dimensions	Equipment	Special Notes	Contact (academic year)	Contact (summer)
<b>Adele Simmons Hall (ASH)</b> <b>Paula Harmon Academic Year - 8:30am-4:30pm</b> <b>Summer Weekends Computer Lab in use 12pm-Midnight</b>	Lobby				couches, tables, chairs	couches, and chairs	Event Services x5610	Event Services x5610
	Conference Room	10			conference table, white board		CS x 5502	CS x 5502
	Room 111	30	540		computer projector	Tablet arm chairs	Event Services x5610	Event Services x5610
	Room 125 (Lounge)	10	286		couches, table, chairs	2 computers		
	Room 126	40	680		20 computers	Computer Room	CS x 5502	CS x5502
	Room 221	20	398		Computers around perimeter of room; conference table in center	Computer Room	Event Services x5610	Event Services x5610
	Room 222	20	398		computer projector	Seminar room	Event Services x5610	Event Services x5610
	Auditorium, room 112	60	780		No Microphone connection, Data, VHS, DVD, Slide Projectors; TV/VCR, CD player, overhead		Event Services x5610	Event Services x5610
<b>Admissions Conference Room</b>	Red Barn Basement	50				Tables & chairs; a lot of open space	Admissions x5680	Admissions x5680
<b>Arts Village Greg Kline</b>	Arts Barn	50	1,326		Projector in each studio/classroom		Arts Barn x. 5347	Event Services x5610
<b>Cole Science Center</b>	121	20	320		computer projector	Conference Table	Event Services x5610	Event Services x5610
BM: Joan Barrett	Room 202	15	270			Tables and chairs	Joan Barrett x5757	Joan Barrett x5757
	Room 333	40			2 computers; computer projector; TV/VCR	Moveable tables and chairs	Joan Barrett x5757	Joan Barrett x5757

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<b>Cultural Center BM: Melissa Scheid Frantz</b>	Cultural Center	40	1944		large screen TV/monitor	couches, table, chairs, kitchen	Diversity Coordinator x5415	Diversity Coordinator x5415
<b>Dining Commons CONTRACT REQUIRED</b>	Middle Dining Room		885			Contracts must be completed. Can not book until after 8pm	Event Services x5610	Event Services x5610
<b>Dining Commons CONTRACT REQUIRED</b>	Back Dining Room	300	3,600			Contracts must be completed. Can not book until after 8pm	Event Services x5610	Event Services x5610
<b>Emily Dickinson Hall (EDH)</b>	EDH 3	20	1000		Large Screen TV. Call x. 5361 to reserve portable AV equipment	Drafting room, tables, stools, whiteboard	HACU Office x5361	HACU Office x5361
<u><i>Rooms can not be booked after 5pm Mon-Fri and not available on weekends</i></u>	EDH 2	30			Projector, Mac Computer CD/DVD Drive	Conference tables, blackboard	Event Services x5610	Event Services x5610
	EDH 4	25			DVD, VCR, Projector	Conference tables, blackboard	Event Services x5610	Event Services x5610
	EDH 5	15	461		DVD, VCR, Projector	Faculty Lounge, table, chairs	Event Services x5610	Event Services x5610
	Main stage		1932		call x5361 to reserve portable AV equipment			
	Studio Theater		804		call x5361 to reserve portable AV equipment		Peter Kallock x. 5749	
<b>Farm Center</b>	Sunroom/Dining Room	20				2 couches, 3 lounge chairs & 1 coffee table; a lot of open space	Farm Center x. 5348	Farm Center x. 5348
	Library	10				Conference Table with 10 chairs		
	Weaving/Spinning Room	8				Looms & spinning wheels		

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Film & Photo	Gallery	80	1,293				Kane Stewart, PF x5575	Event Services x5610
	Large Classroom	40	445		Moveable blackboard, film projector	Tables & Chairs	Kane Stewart, PF x5575	Event Services x5610
Financial Aid Conference Room	Blair Hall - 1st Floor	10				Conference Table with 10 Chairs	Financial Aid x5528	Financial Aid x5528

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<b>Franklin Patterson Hall (FPH)</b>	Faculty Lounge	40	768		Blackboard, internet, phone jack, data projector, screen	Tables and chairs; kitchen	Event Services x5610	Event Services x5610
	Rooms 101, 102	30	552		VHS, DVD, Data projector, whiteboards	Seminar room	Event Services x5610	Event Services x5610
	Rooms 103, 104, 105, 106	25	552			Seminar room	Event Services x5610	Event Services x5610
	107	30	552			Tablet arm chairs	Event Services x5610	Event Services x5610
	Room 108	40	792			Tablet arm chairs	Event Services x5610	Event Services x5610
	West Lecture Hall, internet capable	80	1,465		Data, Projector, Whiteboard	Auditorium style seating with tables	Event Services x5610	Event Services x5610
	East Lecture Hall, internet capable	70	1,465		DVD, VCR, Projector, Data, Whiteboard	Auditorium style seating with tables	Event Services x5610	Event Services x5610
	Main Lecture Hall	220	2,624		<b>Media Services needed for any AV set up. Client must arrive 30 minutes prior to start of event</b>	Auditorium style seating	Event Services x5610	Event Services x5610
	Lobby 1 and 2		660, 134				Event Services x5610	Event Services x5610
<b>Greenwich Donut 1 Centrum Gallery</b>	Greenwich Donuts					No air-conditioning, No furniture	GE House Office x. 5314	GE House Office x. 5314
<b>Greenwich Donut 4 Queer Community Alliance</b>	Greenwich Donuts		1100			Air-conditioned space, Couch, tables, chairs	GE House Office x. 5314	GE House Office x. 5314

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<b>House Offices</b>	Dakin Living Room	10-15 seats, 40 total	570		Kitchen, TV/VCR	Living room style	Dakin House office x5564	Event Services x5610
	Dakin Dining Room	10-15				Conference Table	Dakin House office x5564	Event Services x5610
	Merrill Living Room	10-15 seats, 40 total	570		Kitchen, TV/VCR	Living room style	Merrill House office, x5564	Event Services x5610
	Merrill Dining Room	10-15				Conference table	Merrill House office, x5564	Event Services x5610
<b>Library</b>	Airport Lounge	20	1,578		Computers, pay to print set up	tables, chairs	SDCL x. 6005	Event Services x5610
	Airport Lounge-Conference Room	10				Table & chairs, Limited availability	CLA x5751	CLA x 5751
	Kiva, 3rd floor	30	589			No chairs	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar
	IT Training Room	10			digital projector, 6 computers	desks & chairs	Bev Hindle x6691 or reserve through "Library Rooms" Intranet Calendar	Bev Hindle x6691 or reserve through "Library Rooms" Intranet Calendar
	HillUrbina Room	15			Projector and Mac Computer	table & chairs	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar

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Library	Gallery	60	2,140				Carolyn Arnold x.5544	Carolyn Arnold x.5544
	Library Training Room	17			projector, Mac Computer	desks & chairs, also table & chairs	Bev Hindle x6691 or reserve through "Library Rooms" Intranet Calendar	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar
	Bradford Room, 2nd floor	10-20	441		Pull down screen	Conference table and chairs	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar	Bev Hindle x5764 or reserve through "Library Rooms" Intranet Calendar
Music & Dance	Classroom	20	372		Projector	Tablet arm chairs, piano, drums	Dance Dept. x5674	Event Services x5610
	Small Dance Studio	60	1,600		Large mirrored walls	No shoes, food, or drink	Dance Dept. x5674	Event Services x5610
	Large Dance Studio	80	2,560		Large mirrored walls, light/sound box, side curtain capability	No shoes, food, or drink; risers for sitting	Dance Dept. x5674	Event Services x5610
	Recital Hall	60	1,100		Bleachers, chairs, piano, projector and screen	No food or drink	Larry Berger x. 6189	Event Services x5610
	Practice Room A		64		Piano		Larry Berger x. 6189	Event Services x5610
	Practice Room B		64		Piano		Larry Berger x. 6189	Event Services x5610
	Practice Room C		51		Piano		Larry Berger x. 6189	Event Services x5610
	Practice Room D		51		Piano		Larry Berger x. 6189	Event Services x5610

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<b>Outdoor Spaces</b>	Baseball Field						Event Services x5610	Event Services x5610
	Greenwich Field							
	Outdoor Tennis Courts							
	Soccer Fields							
	Library Lawn							
	Merrill Quad							
	Dakin Quad							
	Torrey Courtyard							
	Enfield Apple Orchard							
	Yurt Lawn							
	Pavilion							
	Enfield Quad						GE House Office x. 5314	Event Services x. 5610
<b>Red Barn CONTRACT REQUIRED</b>		120 seated/ 200 standing	2,600	40x65	tables and chairs	Kitchen, contracts must be completed	Event Services x5610	Event Services x5610
<b>Robert Crown Center</b>	Playing Floor	550	22,057			Limited availability	Bob Garmirian x5470	Event Services x5610
	South Lounge	80	1,500	21'6"x72'		Limited availability, Exercise matt	Bob Garmirian x5470	Event Services x5610
	Upper RCC/Bridge		2,601			Limited availability, couches, chairs	SDCL x. 6005	Event Services x5610

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Prescott Tavern	Tavern	50	2147		pool table, tables, chairs	Staff/Faculty can book Monday-Friday 830am-430pm (sign key out at CLA). Anything after 430pm must be approved by Pam Tinto. Students can book Sun-Sat. See SP for details.	Event Services5610	Event Services x5610; total building occupancy of 50pp
Women's Center		40	779		Kitchen, fireplace, Projector	Living room style	Women's Center Coordinator x5540	Women's Center Coordinator x5540
Writing Center		40	779		Kitchen, fireplace	Living room style	Event Services x5610	Event Services x5610